

## Agenda

2-4pm, 27 November 2014

Conference suite, The Lighthouse

11 Mitchell Lane, G1 3NU

### **Item 1: Welcome and apologies**

Ghazala Hakeem

### **Item 2: Minutes**

Ghazala Hakeem

### **Item 3: Housing priority update**

Ghazala Hakeem

Paper: Housing priority – draft action plan

### **Item 4: Development work – lone parents**

Gordon Matheson

Paper:

### **Item 5: Work and worth**

Gordon Matheson

Paper: Progress on work and worth workstream

### **Item 6: Progress on Action Plan**

Gordon Matheson

Papers: Action Plan progress

### **Item 7: Development work – food insecurity**

Ghazala Hakeem

Paper: Food insecurity

### **Item 8: Measuring our success**

Ghazala Hakeem

Paper: Measuring our success - developing a monitoring framework

### **Item 9: Dates of next meeting**

Ghazala Hakeem

Date of next meeting: 23 April, 2-4pm

Next meeting theme: Credit and debt

## Discussions at the PLP meetings

The idea of the discussion papers and stream leads' updates is to report on progress, but much more importantly, to act as a vehicle for introducing challenges the PLP faces in the implementation of its work.

The question for all participants at the PLP should be: **How will things be different tomorrow as a result of this meeting?**

The PLP meeting should encourage a deeper understanding of the issues, challenge underlying assumptions and explore new ways of working. This is vital if we are to progress issues that don't necessarily have a correct 'technical' solution.

### Stream leads role

The focus of the one page reports is the box 'For the Panel's consideration'. The time allocated to that workstream shouldn't be used to recap the one page summary. The discussions should reflect how relevant partners can make a difference together, rather than through one organisation's efforts.

In summary, it is the stream leads job to:

- Have an understanding of all the work ongoing in their workstream, but not necessarily to be doing it all.
- Be the key contact points and keep the work progressing by using their networks and influencing skills, recognising where other partners may be best placed to deliver this.

In the PLP meetings stream leads are required to:

- Answer points of clarification on the one page summary, briefly.
- Capture key learning and action points, but not necessarily to have the answer, or to carry out that work.
- Ensure that the discussion doesn't become stuck in detail, but stays focussed on the challenges they need assist with.
- Help get buy in from partners and to learn from partners about how to approach this work.

In turn the Panel members are required to:

- Meaningfully engage in the discussion of the challenges.
- Proactively contribute suggestions for change.
- Recognise what the PLP can control and influence.
- Keep the discussions at a strategic, city wide level.
- Take responsibility for implementing change collectively and within their own organisation.
- Be constantly thinking 'how will things be different tomorrow as a result of this meeting'.

By the end of the Panel meeting everyone in the room should have a clearer understanding of how to approach the challenges inherent in this work, and a notion of the collective workload flowing on from that.